

# THE ULTIMATE GUIDE TO A CROMLIX WEDDING



*We believe that the wedding journey commences the moment you enquire with the Wedding Team at Cromlix, and we will ensure the journey is as smooth and as memorable as possible. Listed in this document are some of our 'Frequently Asked Questions', these may help you throughout the planning process.*



### **How do I book our wedding at Cromlix?**

We will prepare a bespoke quotation for you and then show you around Cromlix and all the celebration spaces. Once you have decided that you would like to have your wedding with us, we take a 25% deposit of the overall cost to confirm your booking. Once the deposit and contract are received your Wedding Coordinator will be confirmed and the fun really does begin.

### **How many people can you accommodate for weddings?**

Cromlix offers a range of exquisite locations for weddings of all sizes. Whether it's an intimate elopement, a micro wedding for 12 guests in our Garden Room or a grand celebration of up to 70 in our Glasshouse Restaurant. Any more than 70 would require a marquee build on our Croquet Lawn, which it is possible to arrange. Cromlix can help introduce you to third party marquee contractors to facilitate this.

### **Do you have any packages?**

We believe that each wedding is unique and individual. For that reason, we do not have any wedding packages. We work with each couple to create their dream day.

### **Is Cromlix available on an exclusive use basis?**

For the ultimate celebration, you can reserve Cromlix exclusively and have the entire luxurious retreat to yourselves.

### **What does exclusive use include?**

Exclusive use ensures complete privacy, with the entire estate and grounds exclusively reserved for your guests. This includes all 16 bedrooms, the Glasshouse Restaurant, and all the private dining and public rooms in the hotel.

### **When do I need to book rooms for ourselves and our guests?**

Our rooms are popular and so we'd recommend you book them as soon as possible. You will be required to book a minimum of 3 rooms for your guests at a special reduced rate at the time of booking.



### **When do I need to make further payments towards our wedding?**

6 months prior to your wedding, a 50% deposit of your total anticipated wedding spend is required.

1 month prior to your wedding, a 25% deposit of your total anticipated wedding spend is required plus any extras/upgrades including your food & beverage order.

### **Do you offer menu tasting?**

We offer a complimentary menu tasting around 3 months prior to your wedding, where you'll have the opportunity to try the menu. Samples of wine are also part of the complimentary menu tasting and we can arrange for our Sommelier to be available if you'd like the opportunity to select a wine pairing.

### **Can I decorate the house?**

We welcome all creative ideas; we just ask that we are aware of everything you're planning and that no permanent fixings are used.

### **Do I need a Wedding Planner?**

It's entirely up to you how involved you'd like to be. We can help recommend suppliers, or you may wish to work with a Wedding Planner to bring your vision to life. On the day, the Events Team ensure seamless delivery of your wedding.

### **What other help is available?**

We have a list preferred of suppliers, from florists to event lighting specialists, and top-tier photographers. We'd be delighted to share these professionals with you.



### **When do we have to finalise all the details for our wedding?**

We will arrange a call a month prior to your wedding, where we'll run through all the finer details and check that we have everything noted and correct. We'll confirm your guest numbers, menu, drinks menu, room bookings and any other important details. This gives us time to brief the Operations Team and make sure we have everything in place for your big day.

### **What time can we have access to our room(s) on the day of the wedding?**

Check in time is 3pm, so we do recommend booking a room the night before, to make sure you have a wonderfully relaxing morning on the day of your celebration! We tend to find that an in-house ceremony start time of 2.00pm works particularly well. Please be aware that we cannot guarantee check-in to bedrooms until 3.00pm on your wedding day. For this reason, we would recommend that any guests arriving at the hotel on your wedding day arrive already dressed – we will relieve them of their luggage at the front desk, and they can then check-in in their own time, after the wedding ceremony.

### **Check-In/Check-Out Times**

Check-in time for residents is from 3.00pm onwards.

Check-out time for residents is 11.00am.

### **Can we have confetti?**

You are welcome to use dried petals for outdoor confetti.



### **Is corkage allowed?**

We have our own Sommelier who carefully selects our wine list and will be happy to source any particular wines you have in mind, and hence we do not offer corkage.

Cromlix's wine collection, curated by our sommelier, offers amazing wines to choose from, starting at £38.00 per bottle with our House Selection.

We kindly request that you provide your order to us at minimum 4 weeks prior to your event date. This lead time allows our sommelier to ensure availability of your preferred wine choices for your celebration. If we do not receive your selections by this deadline, our sommelier would be happy to make recommendations from our current wine inventory to suit your needs.

### **Are marquees available?**

Cromlix's Croquet Lawn provides a perfect setting for marquees of all sizes. We charge a lawn fee of £3,000.00 which is subject to annual increase. Before you confirm arrangements with a marquee company, you must inform your wedding planner and Cromlix will liaise with the Company. We will also require to see full insurance and public liability documents.

### **What is the smallest wedding we can have?**

Cromlix offers intimate settings, our chapel is a wonderful intimate space, perfect for weddings with as few as 2 guests or even elopements.

### **What about canapés?**

Cromlix offers a wonderful range of canapés, individually prepared, and creatively presented. Canapés are priced from £4.65 per canapé.

### **Can you accommodate special dietary requirements?**

Our chefs are highly skilled and can cater to dietary requirements with advance notice.

### **Extra Beds in Rooms**

Extra beds can be added to Suites and Deluxe rooms for children under the age of 12. Extra beds are £65.00 per night. Cots added at no extra charge.

### **Dog Friendly**

We are delighted to welcome dogs. An additional fee of £20.00 per dog per room will apply.

### **Room Cancellation Policy**

For all bedrooms booked as part of the main wedding contract, we request a complete rooming list at least 2 months prior to the wedding date. Any rooms left unallocated to specific guests after this time will be released without prior notification by the hotel. If the wedding couple thereafter requests unallocated rooms to be kept within the bridal party rooming list for potential wedding guests to book within 3 months of the wedding, and these rooms are subsequently not required for the wedding party, the unallocated rooms will be charged in full to the main account.

### **Please note:**

This is a general guide, and we would always recommend talking to the Event Manager if you're unsure of a question. Answers may also change based on dates, availability, and other circumstances.

